

Ed Wolff

AGENDA

UCAR Planning Committee
20-22 May 1961
Boulder, Colorado

9 May 1961

Saturday, 20 May

- 6:00 P.M. Possible dinner meeting - Harvest House
- 8:00 P.M. HAO - NCAR Spring party, Waynes Cafe
(All visitors cordially invited)

Sunday, 21 May

- 8:00 A.M. Breakfast meeting - Harvest House
(If there is not a dinner meeting Saturday)
- 9:00 A.M. Meeting with Architectural Consultants, Sommers-Bausch Observatory,
University of Colorado
- 10:30 A.M. Tour - Jeep trip to top of Table Mountain
(Please bring suitable clothing)
- 12:00 P.M. Lunch - Picnic on Table Mountain
- 2:00 P.M. Continuation of meeting at Sommers-Bausch Observatory
- 6:00 P.M. Buffet supper - Dr. and Mrs. Roberts
1829 Bluebell Avenue, Boulder

Monday, 22 May

- 9:00 A.M. Meeting - Sommers-Bausch Observatory
- 12:00 P.M. Luncheon - To be arranged
- 1:30 P.M. Continuation of meeting if desired

AGENDA

UCAR Advisory Committee of Architectural Deans
20-21 May 1961
Boulder, Colorado

9 May 1961

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8:00 P.M. HAO - NCAR Spring party, Waynes Cafe
(All visitors cordially invited)

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Sommers-Bausch Observatory, University of Colorado

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1829 Bluebell Avenue, Boulder

THE UNIVERSITY OF CHICAGO

9 May 1961

MEMO TO: Messrs. Calhoun, Kassander, and Houghton

FROM: W. B. Harrell

SUBJECT: Planning Committee for NCAR Architecture Meeting May 21-22, Boulder.

As you all know, we have been able to schedule a meeting on May 21 with the deans of the architectural schools at our member universities who have agreed to advise us on the choice of an architect for the UCAR laboratory.

As I see it, our deliberations with the deans should lead to their providing us with a limited list of architects considered by the deans to be fully qualified to solve the site planning and building design problems of NCAR on the Table Mountain site.

We will want then to discuss these recommendations at our committee meeting on Monday and to determine a method of making the final selection. Probably we will want to instruct the NCAR staff to gather detailed information about each of the firms under consideration. Then it may be necessary for us to come together again at some later date to make the final choice. Dr. Roberts has indicated that he hopes this can be done by the first of July.

I shall appreciate your comments on this proposed procedure and any other suggestions you may have for the meetings on the 21st and 22nd.

It seems to me to be desirable for us to have a brief committee meeting prior to our meeting with the architectural group, and I have arranged for us to get together at breakfast at 8:00 A.M. on Sunday. I hope this will meet with your approval.

We should be able to conclude our committee meeting by mid-afternoon on Monday. Should you find it necessary in planning your return reservations to leave not later than noon on Monday, we will arrange to adjourn by that time.

A detailed program for our meeting with the deans of architecture of member institutions on Sunday, May 21, and our own committee on Monday, May 22, has been worked out with the staff in Boulder. I enclose a suggested agenda, and a copy of the memorandum I have sent out to the deans. Also enclosed is a memorandum to the deans prepared by Dr. Roberts outlining the objectives of NCAR and the nature of our site planning and design problems.

Mrs. Andrews has, I believe, been in touch with each of you about hotel reservations and transportation. I look forward to seeing you in Boulder on the 21st.

cc: Walter Orr Roberts

THE UNIVERSITY OF CHICAGO

9 May 1961

MEMO TO: Committee of Architectural Deans

FROM: W. B. Harrell

It was a pleasure to learn from Mrs. Andrews that all of you who have so graciously consented to serve on the committee of architectural deans are able to attend the meeting in Boulder on Sunday, the 21st of May. We wish to have you sit with the planning committee of the UCAR Board to discuss and to select a small list of architects whom you consider fully qualified to serve UCAR in the design of laboratory facilities for the National Center for Atmospheric Research on Table Mountain in Boulder. The planning committee consists of Messrs. John C. Calhoun, A. Richard Kassandra, and W. B. Harrell. Dr. Henry G. Houghton, chairman of the UCAR Board, will also meet with us.

Dr. Roberts, director of the National Center, will join us in our deliberations and will describe for you the background of the project and our preliminary thinking about the building program. At my request, Dr. Roberts has prepared the enclosed memorandum covering some of the material so that you may have an opportunity to look it over before you come to Boulder on the 21st. In addition, I understand that each of you has had the opportunity to see the original "blue book" report prepared by UCAR, and the site report submitted by UCAR to the National Science Foundation. If you have not already seen these documents, I hope that you will request them from one of the UCAR trustees at your university, or from Dr. Roberts' office.

I suggest that we convene at approximately 9:00. An agenda for the meeting is enclosed.

It is my understanding that Mrs. Andrews has been in touch with you about arrangements for hotel reservations in Boulder and local transportation. I look forward to seeing you in Boulder on the 21st.

cc: Henry G. Houghton
A. Richard Kassandra
John C. Calhoun
Walter Orr Roberts